

Meeting Minutes – Recycling and Solid Waste Committee (RSWC) –

3/19/2025

Attendees (Zoom meeting) – Meryl Mandell (Chair), Sean Genereux (Recycling Coordinator), Gail Fleischaker, Peg Ross, Mary Glavin, Tim Logan, Marla Killough, Barbara Bigelow

RSWC Members absent: Steve Rice

The meeting was called to order at 7:05pm.

1. Prior Meeting Minutes

Review of 12/28/2024 RSWC meeting minutes. All Vote to accept: AYE

2. Status of Prior action items:

A. Battery Buckets Downstairs at Town Hall

Still need to be moved into the Shed.

Status: Open

B. Textile Bin Location

Status: Bin to remain at the Highway Department Lot. Any change of location would need to be managed by the Highway Department.

3. Current Items:

A. Changes at Town Hall

Chair ordered trash bags and had a discussion with V.P. of Waste Zero regarding a serious gap in communication between Sales and Warehouse Staff.
Status: Chair will continue to work with Waste Zero to improve ongoing communications.

B. SES Composting Project

Chair was contacted by the SES about starting a Composting Project. The Committee discussed its possible role.
Status: It was concluded that the Committee would only act in an Advisory Role.

C. Recycling Coordinator Position

1. Sean G. will be resigned from the position as of April 1st.
S.G. will make a final deposit of trash bag money from the Leverett Coop and keys to the Sheds.
Status: The Committee thanked Sean for his service to the Committee and wished him well in his new job.
2. Chair has made changes to the Roles and Responsibilities to the Recycling Coordinator job description. The changes have been submitted and approved by the Personnel Committee.

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Status: The Chair will work with the Town Administrator to advertise the position on various employment outlets.

4. Chair proposed to the Committee that she would act as Recycling Coordinator.

Motion made to allow M.M. to assume the role of Interim Recycling Coordinator

Vote: All Aye

D. 2025 Trash Bag Distribution

1. Chair to send out sign-up sheet for Committee Members. It was recommended that each Member sign up for 3 dates each.
2. Leverett Coop Trash Bag distribution. Chair would prefer the Coop to purchase the bags up front. Still ongoing discussion.
3. Chair to update the Binder prior to Distribution. Leverett Transfer Stickers info added also money collected each shift.
4. Chair would like to have Members drop off the money collected at Gail's house after their shift. Chair to bring money to Town Hall herself. Instructions to be added to Binder.
5. Pricing of Items: The Committee discussed pricing of items.
After Discussion the Committee agreed and voted on the following 2025 prices:

Vote: All AYE.

Blue Bins: \$10

Large Compost Bins: \$40

Kitchen Compost Buckets: \$5

Meeting adjourned at 8:00 pm.

- *Notes submitted by Mary Glavin*