

Sub Committee for Curbside Contract

Recycling and Solid Waste Committee Meeting Minutes

Date: July 7, 2026 **Start of Meeting:** 10am at Town Hall

Attendees: Meryl Mandell (Recycling Coordinator), Gail Fleischaker, Mary Glavin.

Guest: Susan Waite, MA DEP

1. Accept Minutes of 5/4/2026

- The Committee reviewed the meeting minutes from May 4, 2026.
- A motion was made to approve May 4, 2026, minutes.
- Motion passed unanimously.

2. Introductions - guest Susan Waite, DEP

- The Group welcomed Susan Waite from Ma DEP. Susan is working in a consultative capacity to assist in the drafting of the upcoming RFP for Automated Curbside Pick Up service starting in 2028.

3. Update - Casella Contract extension approval

- M.M. confirmed that the contract for manual curbside pickup service Cassella has been approved until 2028.

4. Update on status of RFP development.

- M.M. reported that progress is being made and the draft RFP is ahead of schedule.

5. Further development of RFP Schedule

- Susan suggested that a timeline of the RFP be put on hold until further research and work on preliminary items are resolved.

6. Discuss questions for DEP/Committee

The Group spent the remaining time of the meeting discussing the following topics:

- Cart/Automated Collection
- Hauler Questions
- Pricing Analysis
- Project Schedule
- Public Outreach
- Reporting
- Fleet Requirements
- Fuel Adjustment
- Recycling Revenue
- Cart Compliance
- Hauler Regulations
- Leverett Transfer Station
- Shutesbury Athletic Club/Other Businesses

Other/Set Next Meeting Date

- Next Sub-Committee Meeting will be on July 23, 2026. Follow-up tasks will be assigned at this meeting.
- Next meeting with Susan Waite in attendance is scheduled for August4, 2026. Susan to report back her task assignments.

Meeting Adjourned: 12:30pm