

**Minutes of the Shutesbury RSWC Meeting
June 26, 2012**

Present: Meryl Mandell (Chair), Gary Bernhard (Coordinator), Gail Fleischaker, Liz Lacy. Steve Rice
Absent: Karen Czerwonka, Nancy Dihlmann, Ron Essig
Notes: Gary Bernhard

1. Hauler Contract
 - a. Allied wants to put the number of bins at municipal buildings in the contract as an amendment. Becky will forward the proposed amendment to the committee when she receives it.
 - b. Note: Unfortunately, Duseau removed its bins from the school before the teachers cleaned up for the summer; however, Becky called Allied and Allied came through with toters.
 - c. Meryl put a notice in the Town Newsletter re: the new hauler taking over trash and recycling collection as of July 1.
2. Trash Bag Distribution
 - a. Becky has ordered 80 more boxes of trash bags
 - b. Shutesbury seniors want their room in Town Hall back, and the room will have to be renovated. We discussed possible options for storing bags, bins, etc. for the RSWC. The Old Town Hall was mentioned, but it wasn't clear what shape the building is in. Meryl will try to get a tour of the building this weekend.
 - c. After the final bag distribution date, many people are still coming to pick up bags. We need a policy for bag distribution after the last June date that the committee distributes bags. The following policy was discussed and approved unanimously by the committee:

*After the Shutesbury Recycling and Solid Waste Committee trash bag distribution schedule is completed in June, bags will be distributed at Town hall **on a single day of the week**, to be determined by the Town Administrator and Town Clerk.*

This policy will be disseminated through the Town Newsletter and the Town list-serve well in advance of the next bag distribution cycle.
 - d. Other bag distribution issues
 - i. Sale of others items (bins, tote bags)—prices and dealing with money collected
 - ii. Procedure for changing/adding/deleting names in the master distribution book
 - iii. Owner vs. tenant bag pickup. We need to get in touch with owners of rental properties in town the verify how they want to handle bag distribution. Gary will send a letter in the spring.Gary will create a one-page sheet of instructions for people distributing bags that will have this information in it.
3. Medical Waste –The Board of Health has assumed responsibility for the disposal of medical waste.
4. Recycling Bins. Gary submitted a proposal to the DEP for \$500 for recycling bins. Should probably hear officially by the end of August, but everyone who submits these small-grant proposals generally gets them.
5. Trash Talks. Gary will send the Trash Talks that have been sent already to Gail, who will put them on the web site. In the future Gary will send drafts of Trash Talks to the committee before posting them.
6. RSWC Library. We'd like to organize our information, minutes, grants information, etc. and store it in a place that everyone on the committee will have access to. Meryl, Gail and Gary will go through the materials that are in Town Hall (and at Gary's house). Meryl will ask Becky for file cabinet space at Town Hall.

7. Meryl proposed that Liz Lacy be appointed to the RSWC. The committee voted in the affirmative unanimously.
8. Bulky Waste Day
 - a. Net revenue: \$1,445. Less than last year, but this year we had no CRT charges, thanks to the Salvation Army.
 - b. 109 households participated. 119 at the 6/11 BWD.
 - c. We reviewed the Allied fees for individual pickup of bulky items. Very expensive, but we agreed to post the list on the web site. We also agreed to do some research regarding other options for people who need to dispose of bulky items or household hazardous waste but can't wait for BWD or HHW disposal in Amherst. Meryl and Gary will investigate. Information will be put on the web site.
 - d. Rejected loads. Covanta threw us a curve this round by rejecting a load because an item was too large. We reviewed the list of banned items and were surprised to find materials that we have collected at BWD for years (e.g. painted/stained wood, construction/demolition materials). Gary will talk with Aaron Florek about the possibility of Allied handling all materials from BWD, thus avoiding potential rejections from Covanta.
 - e. Security after BWD. Some items were added to the rollofs after BWD on Saturday or Sunday nights, including trash in the metals rolloff and the rejected item (a large piece of decking). Unfortunately we can't prevent access to the Highway Department yard. Gary will contact Tim Maloof (Interstate Refrigerant Recovery) to see if he can come on the afternoon of Bulky Waste Day and Aaron Florek to see if Allied can collect the rollofs later that same afternoon. These measures would prevent sneaky dumpers; however, the logistics might be impossible.
9. Allied Contract Tracking. Becky is the main contact for tracking the performance of Allied as we begin the new contract.
10. Roadside Cleanup. Gary will draft a Trash Talk regarding roadside cleanup. The RSWC will provide additional bags to individuals and neighborhoods who do roadside cleanup. People can also donate bags they don't use for this purpose.
11. The Welcome Wagon idea surfaces again. Gary volunteered to contact new residents to tell them about recycling and trash disposal in Shutesbury. Newcomers could be provided with a recycling bin, an almanac, a tote bag, and a pickup schedule. Gary will check with Leslie to find out how to identify newcomers to town.