

SHUTESBURY SCHOOL COMMITTEE
Thursday, June 15, 2023
Final Minutes

Present: Jen Taylor, Anna Heard, Jeremy Mailloux, Julie Martel, members; Bethany Rose, Chair; Jackie Mendonsa, Principal; Caitlin Sheridan, Director of Finance & Operations; Corrina Wcislo, Director of Student Support Services; Public Guests

A. Meeting Called to Order by Corrina at 7:00 P.M.

B. Reorganization of the Committee:

Corrina invited a motion to nominate the Chair.

JULIE MOVED TO NOMINATE BETHANY FOR CHAIR. JEREMY SECONDED. VOICE VOTES ALL AYE.

SSC discussed the various roles to be filled as well as their responsibilities.

JEN MOVED TO NOMINATE JULIE FOR SECRETARY. ANNA SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO NOMINATE BETHANY FOR POLICY SUBCOMMITTEE. JEN SECONDED. VOICE VOTES ALL AYE.

JEN MOVED TO NOMINATE JULIE FOR POLICY SUBCOMMITTEE. BETHANY SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO NOMINATE JEREMY FOR UNION #28 REPRESENTATIVE. JEN SECONDED. VOICE VOTES ALL AYE.

JEN MOVED TO NOMINATE JULIE FOR UNION #28 REPRESENTATIVE. BETHANY SECONDED. VOICE VOTES ALL AYE.

ANNA MOVED TO NOMINATE JEREMY FOR BUDGET AND PERSONNEL SUBCOMMITTEE. JEN SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO NOMINATE ANNA FOR AMHERST-PELHAM REGIONAL SCHOOL COMMITTEE. JEN SECONDED. PASSES.

JULIE MOVED TO NOMINATE JEN FOR CAPITAL PLANNING COMMITTEE. ANNA SECONDED. VOICE VOTES ALL AYE.

JEN MOVED TO NOMINATE JEREMY FOR COLLABORATIVE FOR EDUCATIONAL SERVICES REPRESENTATIVE. ANNA SECONDED. VOICE VOTES ALL AYE.

ANNA MOVED TO NOMINATE JEN FOR SIGNER OF WARRANTS. JULIE SECONDED. VOICE VOTES ALL AYE.

C. Public Hearings:

Steve Sullivan, esteemed and honorable former SSC member, thanked new members for running and wished them good luck. He also advocated for meeting in person every third meeting.

Another public member thanked both Steve and Dan Hayes for their long service on SSC. She asked for a status update on the school roof. Jackie noted that SSC does not normally answer questions during public hearings (standard practice for SC meetings), but Jackie responded: the roof will be replaced this summer. Steve also noted that it's on the agenda later on.

D. Review of Agenda and Perpetual Calendar: None.

E. Warrants and Gifts:

Accounts Payable:

| | | |
|------|-----------|-------------|
| 3024 | 5/16/2023 | \$23,159.25 |
| 3025 | 5/30/2023 | \$12,420.69 |
| 3026 | 6/13/2023 | \$30,699.54 |

Payroll:

| | | |
|-----|-----------|-------------|
| 322 | 5/1/2023 | \$86,591.50 |
| 323 | 5/15/2023 | \$86,312.45 |
| 324 | 5/28/2023 | \$90,166.81 |
| 325 | 6/12/2023 | \$89,073.48 |

Gifts: None.

Grants: None.

F. Approval of Minutes from April 13, 2023:

JULIE MOVED TO APPROVE THE MINUTES OF APRIL 13, 2023. BETHANY SECONDED. VOICE VOTES ALL AYE.

G. Unfinished Business / Updates:

1. Capital Projects/Building Process - Discussion (Roof, Boilers, Kitchen Floor):

Jackie said the boiler repair was approved at Town Meeting and the roof will be done this summer. The warrant for the camera was approved as well; they'll be going in this summer too. Steve provided a detailed

update on the roof and the exterior; it will look amazing in the future. Susie Mosher added some comment on how the financing for these projects will work behind the scenes.

H. New Business / Discussion Items:

1. Proposed School Committee Meeting Schedule FY24 - Discussion and Vote:

SSC decided to keep meetings on the third Thursday of each month at 7 P.M.

JULIE MOVED TO APPROVE THE SHUTESBURY SCHOOL COMMITTEE MEETING SCHEDULE FY24 AS PRESENTED. JEN SECONDED. VOICE VOTES ALL AYE.

I. Reports:

1. Superintendent's Report:

Corrina reported on behalf of Jennifer as Acting Superintendent and noted we're wishing her well and waiting for her return. We've been able to continue to provide a supporting learning community for all our students. We're excited for continued collaboration in the upcoming school year. Lastly, she wishes everyone a restful and rejuvenating summer.

2. Director of Finance and Operations:

Caitlin said that all the Capital Planning projects passed except for the roof. She appreciates working with the Town of Shutesbury as citizens always ask a lot of great questions. The last meeting of the Wellness Committee happened; SES has a great amount of P.E. time (twice a week). Through this committee, there's a lot of collaboration around nutrition and health that's supported among our schools.

End of Year Transfers - Vote:

Caitlin requested that SSC approve a transfer of \$10K from the Food Service General Ledger account to the Food Service Revolving Fund, which we've budgeted for.

JEN MOVED TO TRANSFER \$10,000 FROM THE FOOD SERVICE GENERAL LEDGER ACCOUNT TO THE FOOD SERVICE REVOLVING FUND. JULIE SECONDED. VOICE VOTES ALL AYE.

3. Principal's Report:

Jackie said she's happy to see everyone, especially five parents of current students. We just had our School Play, a musical in which everyone was involved, most in performance. It was very fun and successful. All the teachers in the school were super involved and enthusiastic, and really solidified a strong community. We've gotten good feedback from families about how nice it was to finally gather together as a community again. There's been a lot of work done on curriculum this year, and she's super proud of that work as well as the leadership SES is bringing to the Union. We're deeply invested in the Science of Reading research and are involved in a lot of PD, including within our own school. We're getting a lot of observers coming from across Western Mass to see how we're teaching our new ELA curriculum. It's been a fun, energizing experience so far.

SSC offered high praise for Jackie's performance as well as the entire All School Play!

4. Amherst-Pelham Representative's Report:

Steve reported that Administration is a big mess in Amherst at this point. The Junior and Senior Journalism class has been doing amazing reporting on everything happening there. Plans for the track are moving along. He thanked SSC for letting him represent at the last meeting. SSC thanked him for his service.

5. Union #28 Report, including Budget & Personnel: No report.

6. CES Report: No report.

J. Policy Review:

Final Vote on:

JIC - Student Discipline
AC - Non Discrimination including Harassment and Retaliation
GBA - Equal Employment Opportunity
GCF - Professional Staff Hiring
JB - Equal Education Opportunities
JFBB - School Choice

JULIE MOVED TO APPROVE POLICY JIC - STUDENT DISCIPLINE. JEN SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO APPROVE POLICY AC - NON DISCRIMINATION INCLUDING HARASSMENT AND RETALIATION. JEN SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO APPROVE POLICY GBA - EQUAL EMPLOYMENT OPPORTUNITY. JEN SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO APPROVE POLICY GCF - PROFESSIONAL STAFF HIRING. JEN SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO APPROVE POLICY JB - EQUAL EDUCATION OPPORTUNITIES. JEN SECONDED. VOICE VOTES ALL AYE.

JULIE MOVED TO APPROVE POLICY JFBB - SCHOOL CHOICE. JEN SECONDED. VOICE VOTES ALL AYE.

K. Future Business:

- Shutesbury Policy Committee – Thursday, September 21, 2023 at 6:30 p.m.
- Shutesbury School Committee – Thursday, September 21, 2023 at 7:00 p.m.

- Union #28 Joint Supervisory – September, 2023
- Budget and Personnel Committee – TBD
- Future agenda items –

L. Adjournment at 8:09