

Shutesbury Elementary School Committee Meeting Minutes FINAL

Date: June 12, 2025

Time: 7:03 PM

Location: Virtual

Attendance

Members Present: Jeremy Mailloux (Chair), Anna Heard, Nate Longcope, Leah Jack, Katrina Catalano

Others Present: Shannon White-Cleveland (Superintendent), Ann Magill (Principal), Caitlyn Anderson May (Director of Finance and Operations), Susie Mosher (Finance Committee)

Call to Order

Meeting called to order at 7:03 PM by Jeremy

No Public Hearings

Review of Agenda and Perpetual Calendar* - Review and Discussion

Warrants and Gifts

Two accounts payable warrants:

Warrant 3024 (June 10th): \$35,595.57

Warrant 3025 (June 24th): \$23,122.41

Two payroll warrants:

Payroll 324 (May 26th): \$92,541.20

Payroll 325 (June 9th): \$93,278.96

Approval of minutes from 5/12/25

Jack moved, Longcope second, passed with one abstention (Heard)

Superintendent's Report

Highlighted key points:

Budget approved by Shutesbury town meeting

Staffing reallocation impacted academic coaching position

Successful first year of leadership transition

Discussed legislative updates for rural school funding

Director of Finance and Operations

Discussed end-of-year budget allocation

Voted to:

Wait and see final fiscal year expenses

Pay as many outstanding JAMROG invoices as possible out of this money

Move any excess funds (up to \$10,000) from operating to food service revolving account

Heard moved; Loncope second, Passed unanimously

Principal's Report

Highlighted school activities:

Sixth-grade graduation

Field day

Pen pal programs

Book swap initiative

Amherst-Pelham Representative's Report

Joint Supervisory Committee Report

No CES Report as no meeting since change in representing member

Policy Review

Second Read, Final Vote for Deletion:

KHC - Notice of Distribution Policy*

Heard moved, Longcope second, Passed unanimously

First Read:

BA - School Committee Operational Goals*

BAA - Evaluation of the School Committee Operational Procedures*

BB- School Committee Legal Status*

BBA - School Committee Powers and Duties*

Discussed potential modifications to reflect district structure

Ann and Shannon to confer on language

BBAA - School Committee Member Authority*

BBBA/BBBB - School Committee Member Qualifications/Oath of Office*

BCA- School Committee Member Ethics*

Second Read, First Vote:

KE - Public Complaints*

KF-R - Community Use of School Facilities*

KHA - Public Solicitations in the Schools*

AA - School District Legal Status*

KF - Community Use of School Facilities*

Jack moved; Heard second; passed unanimously

Final read and vote on

ADC tobacco prohibition policy

Jack moved; Heard seconded; Passed Unanimously

Future Meetings

Policy Committee: September 18th, 6:30 PM

School Committee: September 18th

Budget and Personnel: September 15th, 6:00 PM

Union 28 Joint Supervisory: September 15th

Meeting adjourned at 8:00

Longcope moved; Heard seconded

Key Decisions

Approved end-of-year budget transfer

Reviewed and modified policy drafts

Approved various policies

Next Steps

Shannon and Ann to refine policy language

Members to submit agenda items for September meeting