Shutesbury Selectboard Meeting Minutes
October 29, 2026 In-Person Meeting Format

Selectboard members present: Melissa Makepeace-O'Neil, Chair, and Eric Stocker, Vice-Chair.
Staff present and Guests: Hayley Bolton (Town Administrator), David Grenier (Highway Superintendent, Benjamin Fields (Highway Equipment Operator), and George Abdow (Lake Wyola Association President).

Makepeace-O'Neil calls the meeting to order at 10:05am

Agenda Review: As posted.

General Business:

1. Final Inspection of Lake Wyola Roads for Plowing:
    a. The Select Board went out and visited Lake Wyola Association (LWA) owned/maintained roads as a final pre-winter inspection for Town plowing services. The roads were inspected starting at Beechwood Lane, and then visiting Birch Drive, Cove Road, Gass Lite Lane, Great Pines Drive, Great Pines Drive Extension, Haskins Way, Lake Drive, Merrill Drive, North Laurel Drive, Oak Knoll, Pine Drive, Shore Drive, and South Laurel Drive.
    b. Beechwood Lane-
        i. Low hanging tree that must be removed by the red sign. Makepeace-O'Neil took a photo. George will trim bottom branches of Beechwood Lane and Merrill Drive.
    c. Birch Drive-
        i. The ditch is too deep. Uneven road surface (driveway disintegration).
    d. Cove Road-
        i. Good condition.
    e. Gass Lite Lane-
        i. More gravel will be put on top to fill the potholes. More pine branches will be taken off of low hanging trees.
    f. Great Pines Drive-
        i. Lower water bars at the entrance near Oak Knoll Road. Noted as too high/too deep.
    g. Great Pines Extension-
        i. Does not have a turnaround causing the need to back out.
    h. Haskins Way-
        i. No turnaround.
    i. Lake Drive-
        i. New signs are coming, the current signage simply blacks out the statement that the road is private and there is no public access. More gravel filling is needed for the potholes and road washout near house #12. The road is too narrow to turn around. Residents must not park

along the side of the road or plows will not be able to drive down. The water bar at the intersection of Great Pines Drive and Lake drive is too high. It was noted that paved driveways can damage plow blades.

j. Merrill Drive-
    i. Potholes and road grading need to be done with gravel.
k. North Laurel Drive-
    i. Add plow signs and reflector sticks for enhanced visibility. The sediment pond is too close to the road and too deep because the road is so narrow. Ditches on the side too deep.
l. North Laurel Drive Extension-
    i. Widen road for turnaround. Water bars need to be lowered more.
m. Oak Knoll-
    i. Good condition. Evan Jones maintains.
n. Pine Drive-
    i. Ditches are not visible, reflective sticks are needed. It was noted that the road should be widened before the property line.
o. Shore Drive-
    i. George will get back to the Town about who plows. It is noted to check with Town Counsel about the necessity for the driveway being plowed before being able to sand.
p. South Laurel Drive-
    i. Water bars are too high. The section of the road near the abandoned house should be widened.

2. In response to a petition submitted by Birch Drive resident Ronald Meck, the area of Birch Drive past the knoll/telephone poll was assessed to determine what modifications would need to be made in order for the Town to extend plowing services past the current terminal point. A measurement was taken from the telephone pole to the sluiceway/ditch, and it measured 13 feet. A second measurement was taken by the oak tree to the stones and that measured 11 feet. It was noted that the hill is too steep. It was noted that the sluiceway is not visible to vehicles. It was also noted that the sluiceway is constructed in such a way as it would damage a vehicle if it was driven over because of its depth and lack of protective covering.

3. <u>Meeting Adjourned at 12:10 pm</u>

VOTE: Stocker makes a motion to adjourn the meeting, Makepeace-O'Neil seconds. Roll call vote Stocker: aye, Makepeace-O'Neil: aye; motion carries.

Respectfully submitted,
Brennan Mailloux
Administrative Assistant
Town Administrator/Select Board