

Shutesbury Selectboard Meeting Minutes  
January 6, 2026 In-Person Meeting Format

4:00 PM Meeting

Selectboard members present: Melissa Makepeace-O'Neil/Chair, Eric Stocker/ Vice-Chair, Rita Farrell/ Board Member.

Staff present and Guests: Hayley Bolton: Town Administrator.

Makepeace-O'Neil calls the meeting to order at 4:01pm

Agenda Review: As posted.

General Business:

1. Enter Executive Session for Reason #8. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; Review Interview Questions.
  - a. The Board stated they would not be returning to a public session in this meeting but would be hosting an additional public meeting at 5:00pm.
2. **VOTE:** Makepeace-O'Neil makes a motion to enter Executive Session for Reason #8. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; Review Interview Questions, Stocker seconds. Roll call vote Farrell: aye, Stocker: aye, Makepeace-O'Neil: aye; motion carries.
3. Meeting Adjourned at 4:39 pm

**VOTE:** Makepeace-O'Neil makes a motion to exit Executive Session and adjourn the meeting at 4:39 pm, Stocker seconds. Roll call vote Farrell: aye, Stocker: aye, Makepeace-O'Neil: aye; motion carries.

Document and Other Items Used at the Meeting:

1. Draft Interview Questions

Respectfully submitted,  
Brennan Mailloux  
Administrative Assistant  
Town Administrator/Select Board

\*\* A full version of the 1/6/26 SB meeting will not be available to view on the Town of Shutesbury's YouTube page as there will be no recording available.

