

Shutesbury Selectboard Meeting Minutes
February 28, 2023 Virtual Meeting Format

Selectboard members present: Rita Farrell/Chair, Melissa Makepeace-O'Neil and Eric Stocker

Staff present: Becky Torres/Town Administrator, Geneva Bickford/Administrative Secretary

Volunteers & Other Staff present: Leonard Czerwonka, Ellen McKay, Mary Anne Antonellis

Guests: Katie Eagan, Lauren, Leslie Luchonok, Jon Lawless, Mary David, Jill Marland, Tom Hannon, Micha, Penny Jaques, Jan Rowan, Joyce Brauhn, Matthew Kissane, Amanda Alix, Don Wakoluk, Andy Reagan, Joan Hanson, Rebecca Fil, Leslie Cerier, Susie Mosher, Andy Berg, Ziporah Hildebrandt, Jim Hemingway, Penelope Kim, April Stein, Katherine A. Powers, Diane, Elaine Puleo, Garrett Simonsen, Libbylass, Gail Fleischaker, Allen, Paul Lyons, Brad Foster, Kate, Matteo Pangallo, Ann Brigham, Christine, Craig, Becca Wheeler, Tim Clinton, Stephen Dallmus, Mark, Pegross, Karen A., Michael Vinskey, Karen Tarlow, John Montanari, Steven Bressler, Meryl Mandell, Carolyn Platt, John Buonaccorsi, Serge Fedorovsky, Lynmarie Thompson, Craig, Shannon's Dad, Andrea & Geoff Rogers, Elizabeth Fernandez O'Brien, Mark Protti, Melinda LeLacheur, Mary Jo Johnson, Mary Lou Conca, Karen Traub, David Green, Beth Wilson, Joseph, Sally F.

Farrell calls the meeting to order at 5:31 pm.

Agenda Review: As posted.

Public Comment: No Public Comment

Review of Minutes: Minutes of January 31, 2023 were approved. Farrell will abstain she was not in attendance.

VOTE: Farrell makes a Motion to approve the January 31, 2023 minutes; Makepeace-O'Neil moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: abstain; the motion carries

Discussion Topics:

1. Fire Fighter Appointment: Andrew Reagan was appointed to the Shutesbury Fire Department.

VOTE: Farrell makes a Motion to appoint Andrew Reagan to the Shutesbury Fire Department; Makepeace-O'Neil moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries

2. Review of Public Involvement Plan: The Public Involvement Plan ("PIP") was received February 13, 2023 and was discussed by the SB. The SB will be in touch with the petitioners and appropriate local officials to identify community concerns. There will be a public meeting to present the draft PIP and to provide an update on site conditions and plans.

VOTE: Farrell makes a Motion to accept the petition to designate Lot O32 as a PIP Site for Public Involvement Plan; Makepeace-O'Neil moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries

3. Lot O-32 IRA Presentation by Fuss & O'Neil: Matthew Kissane and Tim Clinton with Fuss & O'Neill gave a presentation regarding Lot O-32, specifically about the DEP filing for the reportable release of hazardous materials. Full power point presentation attached.

4. Annual Town Meeting Date Change to 6/3/23: Annual Town Meeting was originally scheduled for May 20, 2023 and is now changed to June 3, 2023. The FinCom chair is aware of the date change. The TA will reserve the tent.

VOTE: Farrell makes a Motion to change ATM to Saturday, June 3, 2023; Makepeace-O'Neil moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries

5. Clean Water Trust Letter, Application: Clean Water Trust is offering Shutesbury an Application to the Emergency Trust Fund which is 0% interest for 20 years. There is also a possible forgiveness of at least 20%, possibly up to 39%. A letter from the SB is required explaining Shutesbury's situation as well as copies of the LSP's latest report and documentation as to how the Town is spending money.

VOTE: Farrell makes a Motion to approve the submission of an emergency loan request to the Clean Water Trust; Makepeace-O'Neil moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries

6. Lake Wyola Draw Down Review: The SB received correspondence from ConCom as well as LWAC and Mark Rivers. The current permit which was a five year permit will expire in about 8 months and a new permit will be required. The TA is putting together a scope of services for a professional firm. Mark Rivers mentioned that the dam might need repairs. The TA has spoken with Morris Root regarding repairs and Morris is finishing up his final reports for the Town. The SB has a list of four things that have to get repaired. TA will do an RFP and will work with LWAC to get approval.

7. PFAS Update: The TA heard from the last person that needs to be tested and hopes to wrap up by the end of the week.

8. Administrator Updates: The back door to Town Hall fell off its hinges. TA requests that anyone coming to Town Hall use the front door. David and Susie Mosher were able to get the door back in place so that it could be closed. There have been fire fighter interviews this past week as well as a couple of police interviews. The snow day has been relatively quiet but an incredibly long day for our highway department. TA hasn't heard of anymore mechanical issues with the highway department and Town Hall has been blessed with a snow blower. State Representative Aaron Saunders called to see if the Town of Shutesbury would support the extension of remote meetings for two years. TA let Aaron know folks in town do count on them and Shutesbury is still one of the towns doing almost 100% zoom meetings.

VOTE: Farrell makes a Motion to support the two year extension of remote meetings; Makepeace-O'Neil moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries

9. Unanticipated Item: The TA contacted the State Ethics Commission to see whether or not there was a need to submit a disclosure of financial interest because her proximity to the fire station and the PFAS work going on. The disclosure states the TA is able to perform her duties despite the fact that she is within 500 ft of the fire station and her brothers property is also in the same zone.

VOTE: Farrell makes a Motion to approve the disclosure as required by General Law Ch. 268, Section 19 regarding Town Administrator, Rebecca Torres; Makepeace-O'Neil moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries

Farrell Motions to Adjourn (7:37 pm); Makepeace-O'Neil moves and Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries.

Respectfully submitted,
Geneva Bickford,
Administrative Secretary