

Shutesbury Zoning Board of Appeals Meeting Minutes
July 28, 2020 Virtual Meeting Platform

Zoning Board of Appeals members present: Chuck DiMare/Chair, Jeff Lacy, and Andy Berg

Zoning Board of Appeals alternate present: Herb Gilmore

Staff present: Linda Avis Scott/Land Use Clerk

At 7:01pm, DiMare calls the meeting to order.

Statement relative to conducting virtual meetings following the Governor's restrictions on public meetings is read into the record by Scott.

Berg moves and Lacy seconds a motion to approve the 9.5.19 meeting minutes as presented. Roll call vote: Lacy: aye, Berg: aye, Gilmore: aye and DiMare: aye; the motion carries.

Site Plan Review Application for 483 Wendell Road/Carlson-Belanger:

Per DiMare, when attempting to conduct a site visit, learned that the Site Plan Review application for a combined ground-mount and roof solar electric installation has been withdrawn per property owner Jessica Carlson-Belanger. A formal withdrawal has yet to be received.

DiMare: per Carlson-Belanger, the current application will not be pursued; if they do proceed in the future, it will be with a different contractor. DiMare will request Carlson-Belanger to write a formal request to withdraw the Site Plan Review application. Lacy reads Section 9.2-3 C.2. into the record: "If the approving board fails to render a decision within 65 days of the submission of a complete application, approval shall be deemed granted following the constructive approval for Special Permits..." Per Scott, the application was filed with the Town Clerk on 6.29.20.

Education/Guidance:

DiMare has received several inquiries for education and guidance; the owners of 32 Lake Drive will be filing a special permit application; regarding the FCCIP letter re: Zabko (Lot F-29), per the Building Commissioner, the owner will be filing an Open Space Design plan with the Planning Board. Lacy reports speaking with a representative of the Morse Hill outdoor program about the possibility of on-site school; the Zabko case will seek to resolve the zoning and building code violation with a Planning Board Open Space Design application. No ZBA action relative to the Morse Hill or Zabko matters.

Old Business:

The FY19 Annual Report is available on the Town website.

New Business:

None offered

Tribute to Linda Avis Scott: The resignation of the Land Use Clerk is acknowledged. DiMare reports meeting with the Town Administrator, Planning Board Chair and Conservation Commission Chair; the search has commenced and the three chairpersons will have a role in selecting the new Land Use Clerk.

DiMare expresses his deep appreciation for the opportunity to work with Scott and acknowledges her professionalism. Lacy, serving on both the ZBA and Planning Board

appreciates the guidelines and check lists developed for the ZBA and Planning Board and notes that Scott is a capable and fun partner. Berg enjoyed hanging out and being together during in person meeting. As the newest member, Gilmore appreciates Scott's organization. Scott expresses that she has been honored to work for the ZBA and directly with DiMare.

The next meeting is pending the outcome of DiMare's contact with Carlson-Belanger and the receipt of future applications.

At 7:27pm, Lacy moves and Berg seconds a motion to adjourn the meeting. Roll call vote: DiMare: aye, Lacy: aye, Berg: aye, and Gilmore: aye; the motion carries.

Respectfully submitted,
Linda Avis Scott
Land Use Clerk