



Shutesbury Conservation Commission
P.O. Box 276
Shutesbury MA 01072

To Request to Extend an Existing Order of Conditions

The Wetlands Protection Act allows the Shutesbury Conservation Commission to extend an open Order of Conditions (Order) for one or more periods of up to three years each upon application at least 30 days prior to the expiration date of the Order (310 CMR 10.05(8)).

No fee, abutter notification, or legal notice is required for a Request to Extend an Order. The Conservation Commission requests that you only ask for the time that is necessary to complete your project.

Submit one original and 2 copies of a Request-to-Extend letter outlining all work completed under the Order and any/all outstanding work to be completed. The letter, referencing the DEP File #, should describe the reason for needing more time to complete the project, and time frame requested. Include **WPA Form 7A Request for Extension Permit for Orders of Conditions**.

You must be present at the meeting to present your Request. Please contact us to clarify the date your Request will be heard. Because we do not assign specific times for each agenda item please be at the meeting at 6:30 pm

If an Extension to your Order is issued by the Conservation Commission, you must record it at the Registry of Deeds for it to take effect. There is no appeal to DEP.

In accordance with the Act Regulations [310 CMR 10.05(8)(b)], an extension request may be denied by the Conservation Commission, and a new Notice of Intent required if:

- 1) No work has begun, except if there are unavoidable delays in getting other permits e.g., appeals
- 2) New information, not available at the time the Order was issued, indicates the interests of the Wetlands Protection Act are not being protected by the Order e.g., site conditions have changed or a wetland resource boundary delineation is incorrect
- 3) Incomplete work has led to damage to the interests of the Act
- 4) There is a violation of the Order, the Act, the Bylaw or the Regulations
- 5) The Regulations have been amended and the existing Order no longer complies with the Regulations

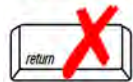


**WPA Form 7A – Request for
Extension Permit for Orders of Conditions**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

A. General Information

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. Applicant:

Name _____
Mailing Address _____
City/Town _____ State _____ Zip Code _____

2. Property Owner (if different):

Name _____
Mailing Address _____
City/Town _____ State _____ Zip Code _____

B. Authorization

The Order of Conditions (or Extension Permit) issued to the applicant or property owner listed above on:

Date _____

for work at:

Street Address _____ Assessor's Map/Plat Number _____ Parcel/Lot Number _____

recorded at the Registry of Deeds for:

Franklin _____
County Book Page

Certificate (if registered land) _____

is requested to be extended, for one year, until:

Date _____

Only un-expired Orders of Conditions or Extension may be extended.

Date the Order was last extended (if applicable): _____
Date

Requested by:

Name of Applicant _____ Date _____