

**Library Facility Needs Assessment Committee
(LFNAC)
July 8, 2009
7:00PM
Town Hall
Meeting Minutes**

LFNAC Members Present: Mary Anne Antonellis, Martha Field, Dale Houle, Weezie Houle, Michele Regan-Ladd, Karen Traub, Lori Tuominen

Absent: None

Guest via telephone: Erica Gees, American Institute of Architects Smart Growth Ideas Competition

Meeting called to order at 7:04PM.

1. **Minutes** - approved minutes from June 10, 2009 minutes
 - Approved minutes from June 25, 2009 with corrections; Mary Anne will handle corrections and Karen will send

2. **Cost Estimator** – A cost estimator may need to be independent of D.A. Sullivan. Mary Anne will inquire with MBLC to get clarification.

3. Conservation Commission

Based on Mary Anne's discussion with the conservation commission, she identified three possibilities for hiring a wetland delineator. Chuck Doshi will visit the sites on July 22nd at 9AM. Other possible delineators are New England Environmental and Valley Environmental.

4. Perc Tests

Mary Anne talked with the Board of Health. A perc test has been completed for the land behind Town Hall. No perc test has been completed for Lot 032. Although this isn't the time of year for perc tests, with all the rain, maybe a perc test could be done now (June). Mary Anne will ask the Board of Health if this is possible.

5. Smart Growth Ideas Contest

LFNAC had a speaker phone conversation with Erica Gees of the American Institute of Architects (AIA) and the Smart Growth Ideas Competition to be held between now and March 2010. The contest is an international competition for three properties in the Pioneer Valley for which smart growth site designs would be developed by contestants. Any person or organization or corporation may participate and submit a plan which would consist of two panels illustrating the smart growth idea for the site including a site plan, perspective views and description of buildings or uses for the site. Communication for the contest will be made via a web site for the contest which is to be developed.

Shutesbury has submitted Lot 032 as a possible site to be used in the Smart Growth Ideas Competition. The site was selected along with two other sites in the Pioneer Valley. For the Shutesbury Lot032 site, all contest submissions must include a library as one of the buildings on the site; it would be a stipulation of the contest requirements.

To participate, AIA requires the town to fund the minimum \$3000 prize money for the contest winner for the Shutesbury site. This news of money needed to be raised was not known when the town was first approached about being part of the contest.

Following the phone conversation with Erica Gees, discussion ensued about LFNAC providing financial support and about the merits of Shutesbury's participation in the Smart Growth Ideas Competition. A decision about providing prize money needs to be made by Monday, July 13, 2009. The Shutesbury Planning Board is willing to appropriate \$500 toward the \$3000 total prize money needed.

Mary Anne will consult with MBLC to determine if the grant can be used for prize money.

Michele proposed the following motion:

With the approval of the Massachusetts Board of Library Commissioners (MBLC), LFNAC will spend up to \$2000 from the planning and design grant to support prize money for the Smart Growth Ideas Competition.

Motion seconded by Dale.

In favor: 6, Opposed: 1. Motion passed.

6. **Library Building Program** – The word “DRAFT” was removed from the Library Building Program document when the document was shared with D.A. Sullivan in June 2009. Karen will bring the document to the Library Trustees for approval.

7. **Updates and Announcements**- none

8. **Next meeting dates** –

Wednesday, July 22, 2009, 7PM, Shutesbury Town Hall

Meeting adjourned at 9:07PM.

Respectfully submitted,
Martha K. Field