

**Library Facility Needs Assessment Committee  
(LFNAC)  
September 28, 2009  
6:45 PM  
Town Hall  
Meeting Minutes**

**LFNAC Members Present:** Karen Traub, Mary Anne Antonellis, Martha Field, Dale Houle, Weezie Houle, Michele Regan-Ladd, Lori Tuominen

**Absent:** None

**Guests:** Mark Sullivan of D.A. Sullivan & Sons, Inc.  
Phil Kinder  
Becky Torres  
Amy Beth  
Frank Citino

Meeting called to order at 6:55 PM

1. Minutes - approved September 23, 2009, minutes as amended
2. Interviews:
  - a. Margo Jones Architects –  
Five team members gave the presentation and showed their extensive work in western Massachusetts and the elementary schools the firm has completed in the area. The presentation was followed by questions from the committee. A couple questions were then taken from the audience.
  - b. Johnson Roberts Associates, Inc. –  
Team presented overview. The firm specializes in public libraries and experience with MBLC is extensive. Currently, seeking LEED certification for three of their buildings recently completed. The presentation was followed by questions from the committee. A question was then taken from the audience.
3. Reference checks for Margo Jones Architects and Johnson Roberts Associates were discussed.

Margo Jones Architects: very, very high ratings; cost estimator was “off” but Margo handled a difficult situation well; others could not say enough good things about Margo; Margo was a good communicator; past members of Wendell’s library building committee raved about her work; hired for multiple projects by one agency; most people rated them 10’s, some 8’s and 9’s.

Johnson Roberts Associates: schedule was on-time, no problems, never cancelled meetings, town got the best building and firm was very realistic with the town's cost limits; took suggestions well and worked with town officials well; he's a good salesman; translated from the building program to design very well; they are not big city architects; hired for a couple projects by one agency; most people rated them 9's.

4. Distributed written comments submitted from community member who reviewed proposals.
5. Distributed feedback Mary Anne received about Berkshire Design Group.
6. Discussed process for coming to a consensus & discussed each interviewed firm. Decided that Mark will get some background information on some of the firms. Continue discussion at the next meeting.
7. Next meeting date – **Wednesday, September 30, 2009**, 7PM, Town Hall

Meeting adjourned: 10:45 PM

Respectfully submitted,  
Martha Field